

**FINGER LAKES COMMUNITY COLLEGE  
BOARD OF TRUSTEES EDUCATION AND PLANNING  
COMMITTEE MEETING**

**September 6, 2023**

**Stage 14, 2<sup>nd</sup> Floor**

**Finger Lakes Community College**

**Presiding: Trustee Abraham, Chair**

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**Committee Members Present:** Trustee Abraham (Chair), Trustee Cass, Trustee Mihalik

**Excused:** Trustee Geise (Chair), Trustee Schumacher

**Others Present:**

**Trustees:** Trustee Astles, Trustee Cushman, Trustee Martin, Trustee Russell

**Staff and Students:** Brie Chupalio, Dr. Sim Covington, Kimberly Evans-Dame, Michael Fisher, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Debora Ortloff, Laura Ortiz, Jason Tack, Cheryl Ten Eyck, Sarah Whiffen

**Guests:**

Meeting had a total of 3 participants at the start of the meeting; some guests joined via livestream link and were unidentified.

**Media:** No representatives present at this meeting.

At 4:30 P.M., Trustee Abraham called the FLCC Board of Trustees Education and Planning Committee meeting to order.

Trustee Don Cass, Vice Chair presented Barbara Hamlin with a framed resolution that was passed at the August 2<sup>nd</sup> meeting recognizing Barb for her service to the Finger Lakes Community College Board of Trustees.

**Business**

**Review of August 2, 2023, Committee Meeting Minutes**

Trustee Abraham inquired if there were any changes or recommendations to the minutes? There were not noted changes or corrections.

**Enrollment Report**

*Michael Fisher, Associate Vice President of Enrollment Management, reviewed the report available in the packet. Initially there was a noticeable erosion in enrollment however, there was an increase of 3.8% and this is attributed to the exceptional job of front-loading students for enrollment during the summer months. Trustee Martin commented that at least we are on the plus side. The interest in higher education at this time is good, not sure if we can withstand it on a continuous basis. We need to evaluate reasons we lose students to determine if it is based on our geographic location or programs that are offered.*

**Our students: A Glimpse into Fall 2023**

*Sarah Whiffen, Associate Vice President of Student Affairs reviewed the PowerPoint report provided in the packet. This PowerPoint is a glimpse of our Fall 2023 situation. This is a snapshot in time to reflect on two weeks ago and focus on a few key points related to students. Sarah highlighted a few situations and discussed demographics related to international students. She further explained that we are excited to*

have the international students with us. Our focus is on wrap around services and what it means for international students. She also discussed students that are registered with disability services and wrap around services for those students as well. There is a rise in disability accommodations, students needing our support to be able to be retained in the classes. She discussed the focus on talking with matriculated students about financial aid in a more sophisticated way. Discussions of losing their aid or academically dismissed is also discussed. Sarah commented on the work done through Enrollment Management and Student Affairs over the last two weeks and kudos to the team. She discussed gearing up for fall classes and that numbers shift, there is a rise in students taking online classes and in person.

Strategic tutoring for students was also discussed briefly. There was discussion as to how to identify students in need of tutoring if they are hybrid. A key identifier would be if the student is engaging, the faculty will know if a student is not engaging. It is too soon to know specifics currently. There will be a report generated on September 22<sup>nd</sup> that will give us a better idea. Example if a student is struggling in English 103, we can help them get into English 102.

FLICK Chatbot does a lot to assist students for their individual needs. We have less than 2% that have opted out of utilizing FLICK Chatbot. We aligned the PACE Project to provide a custom campaign that will be sent out. The message will be a little different in terms of the language. The PACE Pilot is grant funded, we have hired two new folks dedicated for PACE. Colleen Johnson and Dustin Stalnaker have a lot of interactions with students and help with what is it like to buy books, and what to expect with financial aid. Students are responding and they are calling back this is a good indicator that the service is working. At first a student may be vulnerable with a stranger. However, helping a student on a routine basis helps the student develop a comfort level and therefore the student is more open to ask questions. This leads to success. Timely Care is another area that we are doing good things as well for students.

## **RESOLUTIONS**

*Kimberly Evans-Dame, Interim Chief Human Resources Officer* discussed the new positions and the revised job descriptions. She explained that for IT positions it is hard to retain people due to wages, the IT position went from E to B in order to retain IT specialists. The Technical Specialist position will report to Colleen Johnson and this is a neutral financial move. ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER - WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and; WHEREAS, the following are new job descriptions for Finger Lakes Community College:

New Title:

Licensed Counselor- Center for Student Well-Being (07.31.23)

Office Manager, EMS (08.01.23)

WHEREAS, the following are revised job descriptions for Finger Lakes Community College:

New Title:

Senior IT Specialist (07.24.23)

Technical Specialist - Persistence and Completion to Excellence (07.05.23)

Previous Title:

IT Specialist (11.15.18)

Technical Specialist, Academic Success and Access Programs (06.28.18)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

## **Strategic Thought Presentation**

*Brie Chupalio, Interim Chief Advancement Officer* reviewed an updated Fundraising & Alumni Engagement presentation that had a minor change from the one provided in the packet. Brie introduced Laura Alishauskas, Development Coordinator and explained that the presentation references fiscal year 2022-2023 with a time frame of

July 1 to June 30<sup>th</sup>. Laura works on FLCC alumni engagement and started with us six months ago and is a graduate of Keuka College. Brie explained that there is a FLCC booklet in front of you, which was not included in the packet and includes a list of foundation events which is not all inclusive.

Brie explained the grid in the packet that provides a lot of information. Last year it was set up to reflect total dollars and it provides a granular level. Every fiscal year Brie updates the document putting the numbers into the model, this is for a 10-year model, rather than year to year model. Based on history of the model, the numbers fluctuate, the last four years have yielded the highest amounts in FLCC history. We don't know if we can keep it up. In July of 2019 there were a lot of changes, and it changes every 3-4 years and then dips down. 1.7 million is still an increase and total donors were up and we acquired new people. The alumni giving number was down, and the analysis identified that this was due to two donors. A lot of this is based on timing, we are certain the two donors will donate just not in the fiscal year. The 30% increase was attributed to Laker Day of Giving. Mini campaigns were conducted internally and externally based on Athletic teams, all the coaches fundraised, and the money raised was specified for basketball team. This is considered crowd funding, people become fundraisers for the day, and in this case, it was a slam dunk, there were new donors acquired by the basketball team. There are four components: alumni giving, new donor acquisition, events, bequests. She mentioned a bequest estate gift of 1.7 million unrestricted provided in 2022-2023 that we gain interest revenue on that gift. Without that gift accounted for in the numbers we are up a little from 2022.

Dollars and donors were discussed, and the support given back to FLCC for 2022-2023 scholarships for students. We have a new corporate partner with a donation of \$100,000 specific as unconditional student emergency fund support. This is public knowledge that ESL is the corporate sponsor. The scholarship snapshot is one year compared to prior year scholarship and the disbursements are down. Scholarships pay for tuition; students need support in every other area of their life.

We have grant funded positions that we pay the college back for, one was for a vacancy at Muller Field Station. A snapshot of events and event space rental indicates a number that is skyrocketing, people need space to gather. We do direct mail campaigns to obtain donors, once in the spring and once in the fall. Giving Tuesday, faculty giving is up 2.0 % and staff donations. Events had a drop of 8% Vintners and Valentines was moved from March to April, we are grossing less due to expenses that are costing more. She reviewed the events as follows: 2022-2023 Rochester Red Wings game had 8 attendees. A survey was sent out to alumni and we received 288 responses and we captured the data indicating interest as follows: 54% interest in mentoring, another interest was Class Reunion possibly next fall 2024 or fall 2025. The pamphlet provides a snapshot of the events for fall and spring: Scholarship Dinner Alumni Event, Golf Ball Drop, Mueller Field House Open Houses November 7, 14, 21, 28 to capture different audiences for fundraising.

Brie reviewed 2023-2024 goals that we are striving for based on a 5-year average. Uncertain of what to expect, there is a dip every 4-5 years. Changes in revenue of 1.26 million based on 100 donors. Every donor takes a lot of effort to obtain. There are thoughts of other strategic fundraising events that Laura is helping with. Alumni giving was a slam dunk with 275 alumni, 12% increase from last year. Student support both emergency funding and scholarships is at \$300,000 which is great and looking to provide a 6% increase to that amount which ESL is in favor of an increase. Brie shared a sneak peek video of our scholarship recipient for this year, Sedona Smith.

Trustee Cushman asked about cultivation of donors in general terms. Brie explained that it is one to one relationship building to cultivate and secure a major donor. We have one major donor who provided a \$10,000 check and was not an alumni, but rather a community member. We contacted the individual to inquire as to how did we come to receive it. The individual took Spanish classes here not for credit. We met with them at the Lakehouse to enrich our efforts and become more strategic. Discussion of a campaign feasibility study was discussed, with the statement that just because we do a study doesn't mean we will do a campaign. It would be a pivotal point to know who is out there and would have an interest in us. Brie discussed major donors, example the Muller Foundation has a legacy gift that provides enough for operational costs for 10-12 years. There are plans for an expansion through the Muller Foundation to build a bunk house which would be an expansion of the current lodge at an approximate cost of 2-2.5 million. This would allow for accommodations for overnight stays by people taking classes providing more

accessibility for research. It would be a two floor 24 bed lodge build with an expanded parking lot. Dr. Nye mentioned involvement working with Senator Schumer to secure 1 million dollars in support of the green house as well. Trustee Martin inquired about Micron and mentioned legacy giving to secondary institutions, this perhaps could be considered. Brie mentioned that we have not met with Micron, but certainly potential to meet and worth an ask.

Trustee Martin also inquired about Planned Giving explaining that we possibly could meet with lawyers through Ontario County Bar and Monroe County Bar who assist people in sharing their wealth once they pass on to provide a legacy beyond their years. This is confidential and provided in an aggregate way. Brie explained that yes, this is a separate category. We have a handful of (LOI) letters of intent providing a percentage of their estate to come to FLCC, however a letter of intent is not a guarantee. LOI come in three-part giving as: now, later and time/talent. Our Endowment is restricted and unrestricted.

### **Adjourned**

There being no further business, at 5:24 PM, on motion by Trustee Mihalik and a second by Trustee Astles and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,

Submitted by,

Penny Hamilton  
Assistant Secretary of the Board

Trustee Santa Abraham  
Chair, Education & Planning Committee

**Next Meeting:** Wednesday, October 4, 2023 – Stage 14, 2<sup>nd</sup> Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).

**FINGER LAKES COMMUNITY COLLEGE BOARD OF  
TRUSTEES FINANCE AND FACILITIES  
COMMITTEE MEETING  
September 6, 2023  
Muller Field Station  
Presiding: Trustee Martin**

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**Committee Members Present:** Trustee Astles, Trustee Cushman, Trustee Martin (Chair), Rich Russell

**Excused:** Trustee Geise (Chair), Trustee Schumacher

**Others Present:**

**Trustees:** Trustee Abraham, Trustee Cass, Trustee Mihalik,

**Staff and Students:** Brie Chupalio, Dr. Sim Covington, Kelly Engert, Michael Fisher, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Laura Ortiz, Debora Ortloff, Jason Tack, Cheryl Ten Eyck, Sarah Whiffen

**Guests:**

Meeting had a total of 3 participants at the start of the meeting; some guests joined via WebEx call-in or livestream link and were unidentified.

**Media:** No representatives present at this meeting.

At 5:24 P.M., Trustee Martin called the FLCC Board of Trustees Finance & Facilities Committee to order.

**Business**

**Review August 2, 2023, Committee Meeting Minutes**

Trustee Martin inquired if there were any revisions, or comments. None noted.

**FLCC 2022-2023 Operating Budget Update & Finance Report**

*Jason Tack, Vice President of Administration and Finance* explained the revenue and expenses outlined in the packet. There was question related to timing of payments and what part of the fiscal year they come out. Jason explained that if it comes up in the fiscal year it is accounted for or it is deferred to the next fiscal year. By October we have a pretty good understanding of where the expenses should be accounted for. The plan is to have Bonadio come in for December meeting. Trustee Martin asked if there are any receivables that are worrisome? Jason indicated, not that he is aware of.

**RESOLUTIONS**

Ed Kelty, Chief Information Officer explained the reasons for the following resolution. Ferrilli in summary maintains our servers, patches, monitors our systems security, audits, and provides Q&A time for super users to be able to understand all the patches and software updates. Ellucian gives us something else four times a year. Every Sunday they do patch updates for us to discuss with our teams. Provide interactions with new enhancements and provide explanations.

*Ed Kelty, Chief Information Officer presented the following resolutions:* AUTHORIZE A CONTRACT RENEWAL WITH FERRILLI FOR COLLEAGUE SYSTEM CORE ADMINISTRATION SERVICES WHEREAS, resolution 11-17, dated February 1, 2017 awarded a contract for core services support for the Ellucian Colleague Unidata database for Finger Lakes Community College; and WHEREAS, Ferrilli Services Administer, Monitor, Update, Secure, and communicate with Key users around the college of software enhancements, for the college Colleague systems in FY2024; WHEREAS, Ferrilli has supported Finger Lakes Community College with this service for over five years; and WHEREAS, Ferrilli possesses unique capabilities and expertise with regard to Ellucian Colleague administrative support; and WHEREAS, this

contract renewal would be until the end of the fiscal year through August 31, 2024 at a total cost not to exceed \$70,380; and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ferrilli System Administration Services with Ferrilli, 414 West State Street, Media, PA 19063 for the Ellucian Colleague enterprise systems for Finger Lakes Community College at a total cost not to exceed \$70,380; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Ed explained that with the next resolution with Ferrilli we are provided quick reporting and response. Example they are utilized for smaller things that come up, last week we needed a quick report and it was provided. AUTHORIZE A CONTRACT RENEWAL WITH FERRILLI FOR ADDITIONAL BACKUP AND EMERGENCY SUPPORT FOR COLLEAGUE SYSTEMS - WHEREAS, Finger Lakes Community College wishes to continue using Ferrilli Services for the colleges Ellucian Colleague Enterprise systems ad-hock and emergency programming support in FY2024; WHEREAS, Ferrilli has supported Finger Lakes Community College with this service for on demand and emergency support for at least five years; and WHEREAS, Ferrilli possesses unique capabilities and expertise with regard to Ellucian Colleague support, troubleshooting and programming; and WHEREAS, this contract renewal would be until the end of the fiscal year through August 31, 2024 at a total cost not to exceed \$15,000; and NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ferrilli support services with Ferrilli, 414 West State Street, Media, PA 19063 for on demand programming and emergency support for the Ellucian Colleague enterprise systems for Finger Lakes Community College at a total cost not to exceed \$15,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Ed explained that the next resolution is required because of turnover in Human Resources, payroll, and finance. Ellucian works with Jason Tack, Kim Evans-Dame and Ed Kelty to streamline best practices, Ellucian will reconfigure and write materials and documentation for us to use over the next 12 months. Trustee Cushman mentioned that it is the prudent thing to do it, however he was surprised there was no documentation. Trustee Martin inquired if there is a definitive time frame that Ellucian will be here? Ed explained that they are remote, and it is for a set number of hours based on the assessment. AUTHORIZE A CONTRACT FOR COLLEAGUE SYSTEM ADVISORY SERVICES - WHEREAS, Finger Lakes Community College has determined that there is a need for an expert to review of our current usage of our Colleague systems and recommend adjustments to be more efficient and less customized, including assistance in training and implementation of the recommended changes; and WHEREAS, Ellucian is an expert in how their products should be configured and used we have chosen them to assist us with this project; and WHEREAS, we were able to secure a quote to accomplish this work over the course of one year totaling \$125,000; and WHEREAS, the term of this agreement would be from October 1, 2023 to September 30, 2024; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote as of September 6, 2023 NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ellucian Advisory Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a total cost not to exceed \$125,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Dr. Ortloff secured a compliance grant of 45,000 from SUNY to support micro credentials, reporting, transcripts. AUTHORIZE A CONTRACT WITH ELLUCIAN FOR THE PURCHASE OF COLLEAGUE CUSTOM PROGRAMMING SERVICES - WHEREAS, Finger Lakes Community College has determined that there is a need for an expert to assist the college in development of custom programming in support of enhancing and updating the Colleague Student System to support new SUNY and local requirements; and WHEREAS, Ellucian is an expert in configuring, programming and enhancing their software; and WHEREAS, FLCC was able to secure a grant from SUNY in the amount of \$45,000 to support this development; and WHEREAS, FLCC acquired a quote from Ellucian to accomplish this totaling \$45,000; and WHEREAS, the term of this contract would be from October 1<sup>st</sup>, 2023 to May 31<sup>st</sup>, 2024; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote as of September 6, 2023; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Ellucian Programming Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a

total cost not to exceed \$45,000; and BE IT FURTHER RESOLVED that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Ed explained that there was an RFP for security system 24-hour monitoring. Crowd site wasn't going to cover everything we wanted to cover all aspects and Arctic Wolf Pro monitoring rounds out our security endeavors. The service is more proactive and looks at servers and crowds, indicating configurations that are not safe. SUNY is not going to pay for Crowd Strike we will do an RFP at that time. Trustee Russell indicated that Ontario County uses Arctic Wolf, there are quizzes and a specific login, it is a good product. AUTHORIZE CONTRACT WITH ARCTIC WOLF FOR MANAGED RISK SECURITY SERVICES - WHEREAS, Finger Lakes Community College has determined that there is a need for enhancement to our security posture by utilizing a highly reputable and industry leading cyber security service provider; and WHEREAS, Arctic Wolf is the company we have chosen as they specialize in managed cybersecurity. They have a proven reputation and utilize proprietary technology to detect, analyze and remediate our cyber risk. Arctic Wolf provides consultation regarding best strategies and practices for identifying and minimizing system and endpoint vulnerabilities, finding information exposures, identifying bad configurations, and fulfilling required compliance standards. Additionally, this quote includes a retainer for a professional incident response team that provides fast deployment in the event of a cybersecurity incident. WHEREAS, we were able to secure a quote for 1 years of managed risk services and retainer for incident response services totaling \$37,557.11 under the NCPA contract; and WHEREAS, the term of this agreement is from 11/01/2023 to 10/31/2024 WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed the quote as of September 6, 2023; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Arctic Wolf support via cb2011 Federal Street Saratoga Springs, NY 12866 for enhanced security services for Finger Lakes Community College at a total cost not to exceed \$37,557.11; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Jason Tack explained the next resolution as a contract renewal, this is the second year of renewals to mitigate any asbestos. *Jason Tack, Vice President of Administration and Finance* presented a resolution related to walls containing asbestos. BID ACCEPTANCE: MINOR MAINTENANCE SERVICES ON WALLS CONTAINING ASBESTOS - WHEREAS, resolution 65-22 dated, September 7, 2022, awarded a bid for minor maintenance services, bid B22060, for Finger Lakes Community College; and WHEREAS, the bid specifications for bid B22060 allow for up to two additional twelve-month periods for a total of three years, if mutually agreeable by both parties; and WHEREAS, this would be the first of two renewals available for an additional twelve-month period; and WHEREAS, the term of this bid commences September 7, 2023 through September 6, 2024; and WHEREAS, the cost of the contract will increase by 3.2% from prior year, which is within the CPI limits WHEREAS, this is a demand contract, therefore, the annual cost will depend on budget and usage throughout the contract period with an amount not to exceed \$15,480.00; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby accepts the renewal of AAC Contracting, LLC, 175 Humboldt Street, Rochester, NY 14610, bid B22060 for minor maintenance services of walls containing asbestos for a twelve-month demand contract with a cost of \$154.80 per hour depending on budget usage throughout the contract period, at a term commencing September 7, 2023 through September 6, 2024 at an amount not to exceed \$5,000.00; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President of Administration & Finance, the FLCC Director of Facilities & Grounds and the Ontario County Purchasing Director.

### **Informational Items**

*Jason Tack, Vice President of Administration and Finance* reviewed the following informational items:

Renewals and Acceptance of contracts:

Bid acceptance: filters for various HVAC units –

Bid renewal: hauling & disposal of trash & recyclables

Lease renewal of office space between SUNY and FLCC Newark Campus

### **Adjourned**

There being no further business, at 5:39 P.M., on motion by Trustee Cushman, and a second by Trustee Astles and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,

Penny Hamilton  
Assistant Secretary of the Board

Submitted by,

Trustee Stephen Martin  
Chair, Education & Planning Committee

Next Meeting: Wednesday, October 4, 2023 – Stage 14, 2nd Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).

DRAFT



**FINGER LAKES COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**September 6, 2023**  
**Stage 14, 2<sup>nd</sup> Floor**  
**Finger Lakes Community College**  
**Presiding: Trustee Cass, Vice Chair**

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**Committee Members Present:** Trustee Abraham, Trustee Astles, Trustee Cass, Trustee Cushman, Trustee Martin, Trustee Mihalik, Trustee Russell,

**Excused:** Trustee Geise (Chair), Trustee Schumacher

**Others Present:**

**Staff and Students:** Brie Chupalio, Dr. Sim Covington, Kimberly Evans-Dame, Michael Fisher, Penny Hamilton, Ed Kelty, Dr. Robert Nye, Laura Ortiz, Debora Ortloff, Jason Tack, Cheryl Ten Eyck, Sarah Whiffen

**Guests:** Meeting had a total of 3 participants at the start of the meeting; some guests joined via Webex call-in or livestream link and were unidentified.

**Media:** No representatives present at this meeting.

**Call to Order**

At 5:39 P.M. Trustee Cass called the FLCC Board of Trustees Meeting to order.

**Community/Public Comment**

Trustee Cass inquired if there was anyone in attendance that would like to speak at this time. No comments.

**Approve the Consent Agenda Minutes & Resolutions**

Trustee Cass requested a motion to approve the minutes and resolutions on the Consent Agenda, on motion by Trustee Martin and a second by Trustee Cushman, the FLCC Board of Trustees unanimously approved the consent agenda.

**Old Business**

None noted.

**New Business**

None noted.

**Chair's Report**

No report.

**President's Report**

Dr. Nye explained that we are in great spirits at the beginning of the school year with faculty and staff. We had great opening days, Laura Ortiz, Provost added her touch and condensed three days for Opening Days in the fall, it went very well. He thanked all the folks in the room behind him, the Cabinet Members who made it all successful. The strategic planning team created the most enjoyable opening days that we have had in several years. We are excited with the success of enrollment, and the activities related to success and funds available for students. Trustee Cushman commented that the video was orchestrated very well, live action and on camera, he commended the staff as outstanding. He requested if the video could be shared he thought it would be great. It was done with humor and folks were not on their phones, there was energy in the room.

Dr. Nye discussed the Strategic Planning Group that will be reviewing recommendations for the stimulus funds with a projected kick off October 27<sup>th</sup> centered around student activities and adding personnel support for student success. Virtual reality equipment and basic efficiencies as additionally proposed

projects. This will be the last year to get those types of funds. Community Engagement to further involve early college scholars, right now very little has been done with high school seniors to engage them to come to FLCC main campus or the Geneva campus. Continued work towards the Work Force Programs for students who would like to gain a skillset, there is a long slog in time. We presently have two school districts that are interested to join with employers to create a situation where the company pays for the college tuition. Right now, Thompson Health will pay for the second year for 10 students in the nursing program. Lincoln Hill Farms has also expressed an interest. A couple other companies were approached for possible interest, Akoustis which is not quite ready and Lisk which created their own in-house workforce development education in program. We are different with the GRIT program and manufacturing. Discussion of Hybrid program providing and showing the use drill presses, and CMT machines, and welding. Innovative, imagining - virtual welder. Trustee Mihalik inquired as to how many school districts in the area? There are 25 school districts. Discussion of the need for diesel mechanics, possibly there could be mechanic training. Trustee Martin mentioned that there is a need for technicians for electric cars and hybrid as well.

#### **Student Trustee Report**

There is no report.

#### **Audit and ERM Committee**

The next meeting is scheduled for September 28th.

#### **Board Development**

Trustee Mihalik has nothing to report.

#### **FLCC Association**

Trustee Cass has nothing to report.

#### **FLCC Foundation**

No report

#### **NYCCT**

Trustee Mihalik, Board meeting tomorrow.

#### **Student Corporation**

Nothing to report.

#### **Adjourned**

There being no further business, at 5:52 P.M., on motion by Trustee Cushman, and a second by Trustee Mihalik and a unanimous vote, the Board of Trustees unanimously adjourned their open meeting.

Prepared by, Submitted by,

Penny Hamilton  
Assistant Secretary to Board

Trustee Donald Cass  
Vice Chair, FLCC Board of Trustees

Next Meeting: Wednesday, October 4, 2023 – Stage 14, 2nd Floor, FLCC Main Campus, 3325 Marvin Sands Drive, Canandaigua, NY 14424 (unless otherwise determined and noticed before the meeting).